

ENGLISH TABLE TENNIS ASSOCIATION Limited  
(Trading as Table Tennis England) ("Company")  
Company number 04268058



Ref: 7840/0724/JKB

Date 28th June 2024

To: Company Members

The President, Honorary Past President, Vice-Presidents and  
Honorary Life Members  
The Secretaries of Affiliated Organisations

Bradwell Road  
Loughton Lodge  
Milton Keynes  
MK8 9LA

The Auditors

Tel: 01908 208860

## NOTICE OF ANNUAL GENERAL MEETING 2024

### DATE AND VENUE

In accordance with Article 37.1, notice is hereby given, by order of the Board that the 2024 Annual General Meeting of the Company will be held on 20<sup>th</sup> July 2024 at 10.00am. The meeting will be a virtual meeting with members being able to join via zoom but please see the notes accompanying this notice for important information regarding attendance. Members are required to pre-register their attendance and further details will follow once pre-registration closes on the 14 July 2024.

The business of the meeting shall be:

1. Minute's silence for members of the Table Tennis family that have passed away during the year
2. Declaration of Business Interests
3. Minutes of Annual General Meeting held 8 July 2023 – (7826/0723/JKB)
4. Matters arising from Minutes of last AGM
5. Resolutions
  - Resolutions 1 - Gender Neutral (7827/0724/JKB) (Board)
  - Resolutions 2 - Naked Eye (7828/0724/JKB) (Board)
  - Resolutions 3 - AGM Wording (7829/0724/JKB) (Board)
  - Resolutions 4 - NGB wording (7830/0724/JKB) (Board)
  - Resolutions 5 - Right of Appeal (7831/0724/JKB) (Board)
  - Resolutions 6 - Directors (7832/0724/JKB) (Board)
  - Resolutions 7 – Chairing of Directors Meetings (7833/0724/JKB) (Board)
  - Resolutions 8 - Remove 25.4 (7834/0724/JKB) (Board)
  - Resolutions 9 - CRCM (7835/0724/JKB) ((Board)
  - Resolutions 10 - Nominations received for Elected Directors 23.8 (7836/0724/JKB) (Board)
  - Resolutions 11 - Fifth Elected Director (7837/0724/JKB) (Board)
6. Receive and acceptance of the financial report, including audited accounts for the Financial Year ending 31 March 2024 (7838/0724/JKB)
7. Reappointment of Auditors and authorise the Directors to agree their remuneration (7839/0724/JKB)

Table Tennis England

Bradwell Road Loughton Lodge Milton Keynes MK8 9LA T 01908 208860 E [help@tabletennisengland.co.uk](mailto:help@tabletennisengland.co.uk)

[tabletennisengland.co.uk](http://tabletennisengland.co.uk)



8. Approve Honorary Life Member and Vice Presidents
9. Any other competent business



By order of the Board

**Nick Donald**  
**Chair**

The registered office of the Company is Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA

**Note 1: General**

The meeting will be held electronically using Zoom. All voting by company members will be carried out electronically. Members and Company Members are required to pre-register their attendance by 14 July 2024 and further details will follow once pre-registration closes.

Please note that due to the format of the meeting, apologies will be minuted but not verbalised during the meeting.

**Note 2:** These documents can be found on the General Meeting webpage of TTE website

- 2.1 AGM - Mi-Voice, Voting and Proxy Appointments Information 2024
- 2.2 Minutes of last AGM (7826/0723/JKB)
- 2.3 Income and expenditure account, balance sheet, auditors report (7838/0724/JKB)

**Note 3: Attendance**

- 3.1 All Company Members or their proxies and all Affiliated Members are entitled to join the meeting. Others may do so with the Chairman's permission.
- 3.2 Only Company Members or their proxies are entitled to speak. Others including Affiliated Members may speak with the Chairman's permission.
- 3.3 Please note that the Zoom system records the names of those who have joined the meeting virtually.

**Note 4: Voting by Company Members**

- 4.1 Where the resolution is non-substantive, voting will be by 'show of hands' in which each company member or their proxy has one vote and this will be logged by using the polling function on zoom, which has a tallying system to register the votes. If, using this method, and there is less than 90% supporting the resolution we will undertake an official weighted vote (Poll vote). The Chairman will explain this on the day.
- 4.2 For official weighted votes (Poll votes) we will be using the Mi-Voice weighted voting system and results will be announced during the General Meeting. For weighted votes (Poll Votes) you will need an electronic device (PC, laptop, tablet or smart phone) so that you can vote using Mi-Voice. It can be easier virtually if Zoom is on a separate device to the device used for Mi-Voice.
- 4.3 Company Members who are unable to join the meeting, may appoint a proxy to exercise their rights at the meeting electronically. You can instruct your proxy how to vote on any resolution and the proxy must vote in the way you have instructed. The Board encourages you to appoint the Chair of the Meeting as your proxy. Proxy voting will also be completed using the Mi-voice system. If you wish to make a Proxy Appointment you must do so on the Mi-Voice website before **10.00am on Thursday 18<sup>th</sup> July 2024**. Full details about how to make a proxy appointment is in the document "AGM - Mi-Voice, Voting and Proxy Appointments Information 2024".

**Note 5: Questions**

Anyone wishing to put a question requiring the provision of figures or other statistical data or information that is not generally available must ensure that the question is sent to [Joanna.keay-blyth@tabletennisengland.co.uk](mailto:Joanna.keay-blyth@tabletennisengland.co.uk) to arrive not later than Monday 15 July 2024.