

Board Meeting Summary 9th & 10th January 2020

Regular Updates

Day 1:

1. **Chairman's Update** – Sandra Deaton welcomed everyone to the meeting & introduced new Board Directors Priya Samuels and Steve Kemish along with Victoria Wiegleb as Executive Assistant.
2. **CEO's Report** - The CEO's report was taken as read with a short update on positive sponsorship discussions with Mark Bates Ltd.
3. Brief conversation recapping the Sport 80 issues and the importance of sound project management.
4. **Head of Operations & Governance Report** - Minutes from November Governance and Risk Committee Meeting were noted. GRC meeting on 10th January 2020.
5. Membership renewal and the current data was discussed and how the data accuracy in the new system is challenged due to poor and duplicate data pulled through from the previous system. Customer Service Team are working on emailing the leagues to ensure club information is more accurate. We will look to auto populate the annual returns next season if the data is improved, which will reduce the labour intensity of this task in coming years.
6. There was a discussion about penalty point suspensions and ensuring notification to relevant people/bodies e.g. leagues/counties to ensure suspension upheld. This process is managed by TAP and needs clarification.
7. **Finance report including 20/21 Budget process** - Q2 report was given to the Board and they were advised that the draft budgets for 20 / 21 are being worked on.
8. The next big expenditure project will be the website.
9. **19/20 Operations Plan departmental updates:**
 - a) **Chief Executive** - No additional questions for CEO
 - b) **Operations** - Project Management of IT software projects was discussed. Sport 80 has been challenging however TT leagues was successful.
 - c) **Performance** - Kit is taking longer than planned, however it has now been signed off – delay was due to design issues.
 - d) **Marketing & Comms**

The “power of ping” series (10 years of Ping!) feedback was superb and the recent BBC coverage of Liam's behind the back shots was very positive.

Communications review was discussed and to be brought to the February Board Meeting.
 - e) **Development**

The positive message needs to get out more about what is being done and how it is impacting the sport.

Feedback from TT Kids has been great.

f) **Mass** - No questions raised

g) **Competitions & Events**

Concern was raised regarding the ongoing drop in numbers of suitable volunteers to organise events.

Equipment supply continues to be an issue.

Competitions and Entry fees proposal to go to Finance Committee.

Online tournament entry module – still experiencing delays with Sport 80 but hope to trial soon.

10. **MAG** - meeting scheduled for Saturday morning 11th Jan.

Two members of MAG have resigned for personal reasons, Brian Keen and Raj Patel
Projects on the go currently are Volunteering, Coaching, Ranking Project, IT Systems & Building the Network.

Dean Nabarro, MAG member, is attending later to make a presentation to Board, SLT, Neil Hurford (Chair of MAG) and Estyn Williams (Chair of National Council) and the objective is to get everyone thinking and provoke some ideas / discussions about how we can improve the perceptions of table tennis.

11. **ITTF / 2026 Update**

Sara Sutcliffe updated the Board on the recent presentation and meetings with the ITTF Executive Committee and CEO in China. Discussions about hosting major events including the Centenary World Championships continue positively.

12. Engaged with UK Sport & GLA on hosting strategy.

13. **AGM Timetable**

The 2020 AGM timetable was agreed.

The Board discussed its proposition in relation to affiliation fees.

14. **British League**

The Board considered two proposals from the Committee regarding various processes. These will be communicated to BL Clubs in the coming weeks.

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Day 2:

1. **Chairman – Introduction to Day 2** – Sandra Deaton welcomed all to Day 2
2. **Feedback from Presentation** - Discussions took place regarding the Dean Nabarro presentation/workshop – general feeling of the Board was that it was interesting & positive. A working group is to be established to look at short, medium and long term aims. Steve Kemish agreed to chair the working group.
3. **Regional Forum**
Tony Catt took over the lead of Regional Forum in the summer and updated the Board. It was agreed that regional activity should continue however it was suggested that Regional Forum could meet as a group once a year.
4. Agreed to obtain next of kin details for committee members, Board and National Council. This will be held securely.
5. **National Council** - The background was recapped for the benefit of new Board members. The Chairman will meet with Estyn Williams shortly to discuss outstanding requests including number of meetings, agenda items and administration.
6. **Mission 2025 Update** –Looking to publish external version in Spring ahead of AGM. Next version to be sent to Board for agreement in 3-4 weeks for electronic sign off
7. **Membership Review** - Update on the review given to the Board. Timeframe is aiming for 20/21 season. Therefore final sign off February 2020 Board. Present to March NC meeting.
8. **Voting & Company Membership**
Tom Purcell updated Board on the presentation he gave at National Council. Voting Paper was discussed and the numerous options debated. Board will consider its proposition to 2020 AGM at February meeting.
9. **Performance Programme** copy of UK Sport Submission provided and noted.
10. **Ranking Policy Group Paper** – update given on the member consultation that is underway.

Next Meeting: 28th February 2020