



ENGLISH TABLE TENNIS ASSOCIATION Limited Page 1 of 1

7750/0720/DLH  
(19.6.2020)

ANNUAL GENERAL MEETING 18th July 2020: AGENDA ITEM No.2

REPORT of the STANDING ORDERS COMMITTEE

## 1. AGENDA

1.1 Although this year's virtual AGM will be something unprecedented, the order of business is like previous years. As members will be aware, to help facilitate a smooth online meeting, all propositions originally put forward have been withdrawn.

1.2 At the request of the Board, the SOC has agreed as this is normally a non-contentious issue, that for this AGM only, the Auditors can be automatically re-appointed for a further year as provided under Section 487 of the Companies Act.

## 2. STANDING ORDERS (Agenda Item 3)

2.1 Standing Orders are broadly like those used for last year's AGM, but recognise that certain elements, such as the Poll Vote, are to be suspended as it is impractical to do this in a virtual meeting. There is also an addition to SO 7.4 to provide clarification as to how to proceed should, at future AGMs, the originator of a proposition not be present to speak on its behalf.

2.2 These Standing Orders do not apply to the Annual Conference presentation to follow the AGM.

2.3 The Standing Orders will remain under review to ensure accuracy and conformity with the adopted Articles and any New or Amended Regulations that are applicable.

## 3. APPOINTMENT OF TELLERS

There will be no tellers appointed for this virtual AGM. Zoom will record the votes electronically.

## 4. DEBATING PROCEDURE

4.1 This being a virtual AGM, there are far less opportunities for putting questions and expressing views, but members are reminded that it is still important to be concise when contributing, and to conclude their contribution as quickly as possible.

## 5. COUNTING OF CARD VOTES

A card vote will not be applicable at this AGM.



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## 6. BUSINESS CONDUCTED

6.1 Members of the SOC have remained in close contact through email/telephone and have corresponded with Table Tennis England, as necessary. Our main discussions have been over resolving the issue that arose at last year's AGM when the originator of one of the propositions was not present to speak on behalf of the proposition. Neither the General Standing Orders nor Articles provided direction on how this situation should have been dealt with.

6.2. We have concluded that there is no requirement for the originator to be present, although believe this is preferable, nor is there a need for an accepted proposition on the calling notice to be seconded. We understand that the situation that arose last year was due to the proposers being unfamiliar with AGM procedures and no one had advised them of the need to attend the AGM. To try and avoid this happening again in future, we have updated Standing Orders as indicated in para 2.1 above, and have also asked that the "Notice of the Annual General Meeting" be amended to include a new point under Note 3 as follows:

"3.3 Any originator of a proposition to be taken at the meeting should ensure they are present at the meeting to speak for the proposition or, in their absence, arrange for a member to speak on their behalf."

However, as there are no propositions for this AGM, and the fact that a set of new procedures apply to this virtual AGM, the note has been excluded on this year's Notice.

6.3. We were also consulted over the voting method to be adopted during the virtual AGM, and our recommendation to use the voting tool within Zoom was accepted.

## 7. ELECTION OF STANDING ORDERS COMMITTEE (Agenda Item 15)

Current members retiring by rotation as shown are N Le Milliere (this AGM) and D L Hockney (2021) Mrs J L Watts (2020). N Le Milliere is eligible for re-election and has indicated his willingness to stand.



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