

Governance Review - Members Advisory Group committee – Terms of Reference

The Governance Review – Members Advisory Group Committee (GR-MAGC) was appointed by the Board at its meeting on 25 July 2018. This Committee is a ‘task and finish committee’ and will be disbanded by the Board in due course. The Board has assumed ownership of Phase 2 of the Governance Review, the implementation of the recommendations. The Board has invited the IRP members from table tennis to continue to represent the interests of the IRP during Phase 2.

Membership

Sandra Deaton (Chairman)

Sara Sutcliffe (Chief executive)

Susie Hughes, Keith Thomas, Mike Smith, Kelly Skeggs, Simon Griew (Board directors)

Phil Ashleigh, Neil Hurford (IRP members).

Sandra Deaton shall be Chairman of the Committee. At any meeting of the Committee at which the Chairman is not present the other members shall agree a Chairman for that meeting only.

Quorum

As the role of the GR-MAGC is to make proposals to the Board, it is not necessary to provide for a quorum as all Committee members will have an opportunity to comment on draft proposals.

Role

The Board has established the GR-MAGC following its acceptance of the Independent Review Panel (IRP’s) phase 1 report dated May 2018. The Report recommends the creation of a Members Advisory Group (MAG). This Committee is tasked by the Board to consider and make proposals regarding the creation, composition, terms of reference, timeline for implementation of the MAG and its constituent sub groups.

Ancillary matters that affect MAG including but not limited to terms of office, rotation, election/appointment process, conflicts of interest, communication etc should also be considered and proposals put forward.

Recommendations to the Board must comply with the Code for Sports Governance.

Reporting

The GR-MAGC will provide the Board with progress reports for its meetings in Sept 2018 and Dec 2018 and thereafter as requested. The Board has indicated it hopes a timeline of Q1 2019 (establishment) and Q2 2019 (first MAG meeting) is achievable.

Meeting Frequency

The Committee (in whole or in small task groups) shall meet in person, by email, by phone or any other means as frequently as required to fulfil its role. Expenses will be paid in accordance with the Expenses Policy in force from time to time.