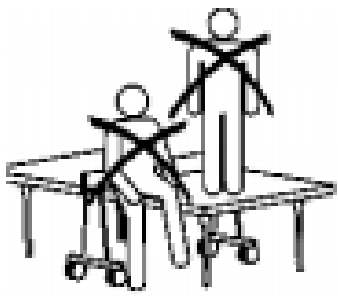




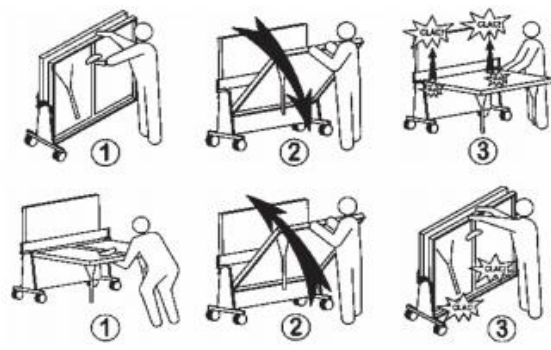


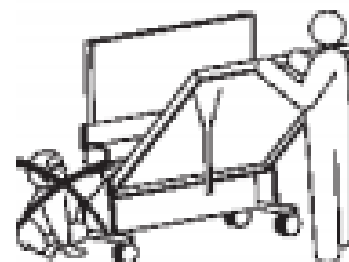
Ping! Potential Risks and Hazards

It is the Lead Partner and Table Host's responsibility to undertake Risk Assessments for their Ping! tables. We advise that you consider the following when assessing the risks of your Ping! tables;



	Be aware of...		To reduce risk...
EQUIPMENT			
Table usage	... Climbing, sitting, standing or jumping on table as the table may topple or collapse		Do not allow people to climb, sit, stand or jump on the table
	... Vandalism which may cause damage to the table and result in sharp or dangerous objects		Inspect tables regularly for vandalism. Tables should not be available for play until they have been fully and adequately repaired
	...Use of the table for any activity other than table tennis as this may cause damage to the table and result in sharp or dangerous objects		Do not allow for the table to be used for anything other than its intended purpose

<p>Damage or faulty parts</p>	<p>...Any change in equipment from perfect condition as damage to the table may result in sharp or dangerous objects, or broken folding mechanisms which could cause the table to fall or collapse</p>		<p>Inspect tables regularly for damage. Tables should not be available for play until they have been fully and adequately repaired. We recommend that all repairs are undertaken by a qualified and competent person using replacement parts purchased from the table manufacturer*</p>
	<p>...Inadequate repairs as these may not last and/or result in sharp or dangerous objects</p>		<p>We recommend that all repairs are undertaken by a qualified and competent person using replacement parts purchased from the table manufacturer*</p>
<p>Handling and moving tables</p>	<p>...Folding and unfolding the table as the mechanism may cause harm to fingers. The weight of the table may also cause injuries.</p>		<p>Follow the diagram when folding and unfolding tables to avoid harm to the individual and damage to the table</p>



...**Lifting** the table as it may be very heavy and may cause injury

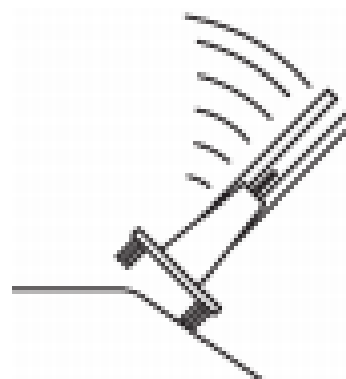


Ensure rollaway tables are folded before being lifted. We recommend a minimum of two adults should lift rollaway tables and four for static tables. Permanent steel and concrete tables should not be lifted. The manufacturer will advise how these can be moved

...**Dragging** the table as this can cause damage to the table which may make it unstable and/or result in sharp or dangerous objects

Do not drag the tables

...Uneven or sloping surfaces when **rolling** tables as they may topple and/or fall

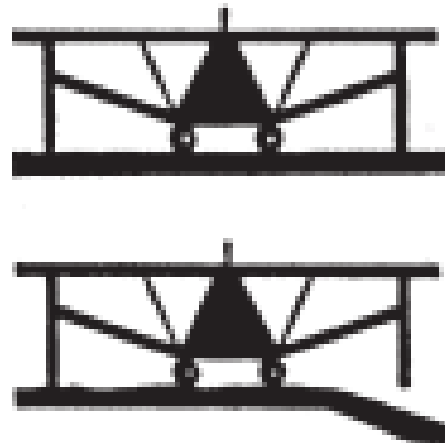


We recommend that two people roll tables, one at each end of the table

ENVIRONMENT

Space and surroundings

...Selecting table locations on **sloping** or **uneven ground** (such as stony or cobbled) as this may cause a trip or falling hazard




Always select locations with a firm and stable ground surface which will be able to withstand a large amount of regular usage

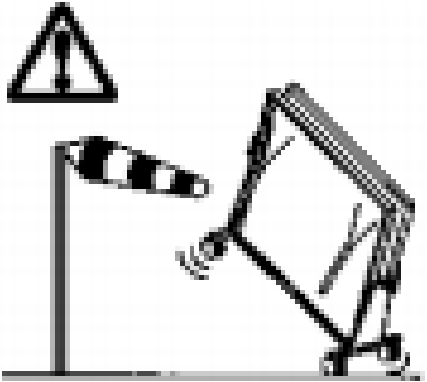

...Selecting table locations near **trip and slip hazards** and **immovable/fixed objects** such as steps, curbs, bins, monuments, benches or trees (also be aware of shed leaves at certain times of year which could cause a slip hazard) or the like may cause participants to fall or collide and may result in injury




We recommend a minimum playing area of 8m by 4m, more if available

	<p>...Tables placed on grass or other surfaces that can wear with usage may present slip or trip hazards over time</p>		<p>Ensure sites are regularly visited to identify new or emerging hazards. We recommend that tables should be moved to new locations if playing areas become dangerous or present risk</p>
	<p>...Rubbish and broken glass/other sharp objects can present a risk to participants</p>		<p>Ensure sites are regularly visited to identify these new or emerging hazards. Tables should be moved to new locations if playing areas become dangerous or present risk</p>
	<p>...placing tables too close to roads and transport as this may place participants at risk if there is an accident involving the vehicles or, if a participant chases a ball or moves to play a shot</p>		<p>Try to select locations that do not present risk. It is not advisable to position table tennis tables near roads, tram or train lines, bus or cycle lanes or the like. If there is a suitable playing space available, barriers may help to mitigate risk of nearby hazards</p>
	<p>...placing tables near to access points such as doors or barriers as these may be opened at any time and could cause harm to a participant</p>		<p>Do not position table tennis tables in places where access is needed. If there is a suitable playing space, barriers may help to mitigate risk</p>
	<p>...placing tables too close to water as this may create a risk for the participant of falling into the water</p>		<p>Try to select locations that do not present risk. It is not advisable to position table tennis tables near lakes, rivers, fountains or any other water hazards. If there is a suitable playing space, barriers may help to mitigate risk</p>

	<p>...Spectators and crowds of people as they may present risk of collision or crushing to both the participants and the spectators</p>		<p>Barriers may help to mitigate risk if large crowds are expected.</p>
	<p>...Passer-by's/other people as they may present risk of collision to both the participant and other individual</p>		<p>We recommend that in very busy pedestrian areas, barriers or some other form of area marking is used to prevent people from entering the playing area</p>
	<p>...Movable objects e.g. barriers, other tables, boxes and bags which may cause the participant to collide or trip</p>		<p>We recommend a minimum playing area of 8m by 4m, more if available to allow players to move freely around the table. It is not advisable to store things under tables as these could present trip hazards</p>
	<p>...Other events and activities in the same space as a table as these may present unexpected risk</p>		<p>We recommend regular contact is maintained with the landowners to understand what other events and activities will be happening near the table to help plan for and mitigate potential risk</p>

<p>Weather</p>	<p>...Wind, which can present significant and serious risk as rollaway and static tables, in folded and unfolded positions, can be moved by strong winds</p>		<p>We recommend that folded rollaway tables are not left unattended at any time. Rollaway tables should be removed from outdoor locations and safely stored in windy conditions.</p> <p>We recommend that static tables are always securely fixed in place to mitigate against the risks of wind. This could involve bolting them to the ground or, weighting them with sandbags. The manufacturer can provide additional guidance in this area.</p>
	<p>...Rain causing the surrounding areas and the table to become slippery</p>		<p>We recommend that during extreme weather conditions tables are safely stored or, warning signs are placed on or near the tables</p>

	<p>...Ice and snow causing the surrounding areas and the table to become slippery</p>		<p>We recommend that during extreme weather conditions tables are safely stored or, warning signs are placed on or near the tables</p>
	<p>...Sun which can cause the playing surface of the table to become very hot and, can create glare on the table</p>		<p>We recommend that during extreme weather conditions tables are safely stored or, warning signs are placed on or near the tables</p>

* Ping! tables are supplied by UK Table Tennis. Visit their website at www.uktabletennis.co.uk for information on how to order parts