

Q REGISTER OF BUSINESS INTERESTS

- 1 There shall be a register of Business Interests in which shall be recorded all business interests of specified Company Members and other persons which may in any way affect their activities in the Company.
- 2 Persons required to disclose their interests for inclusion in the Register are
 - 2.1 Directors;
 - 2.2 members of Table Tennis England Senior Leadership Team;
 - 2.3 members of Committees (for the purposes of this regulation 'Committees' include panels, working parties and similar bodies unless excluded by resolution of the Board but does not include the Board of Appeal);
 - 2.4 such officials as the Board shall designate;
 - 2.5 such other Company Members as the Board shall from time to time decide;
 - 2.6 such non-Company Members engaged on the Company's business as the Board shall from time to time decide.
- 3 Any person liable to disclose their interests for inclusion in the Register shall have an entry in the Register; if there are no interests to disclose, they shall certify accordingly and the entry shall show 'None'.
- 4 The entry relating to any person who has ceased to come within Regulation 2 shall be expunged when two years have elapsed since such cessation, and any associated documentation shall be returned to them or, if requested by them, destroyed.
- 5 The Register shall consist of one completed ETTA Form RBI.1 for each person coming within Regulation 2 signed by the person to whom it relates.
- 6 Table Tennis England Form RBI.1 shall contain provision for recording the information prescribed in the Schedule to this regulation.
- 7 The Register for Board and Senior Leadership Teams shall be the responsibility of the Head of Operations & Governance and shall be kept at Table Tennis England; the Register for a Committee shall be the responsibility of the Chair of that Committee.
- 8 Every page of the Register and the copy Register shall be authenticated by the Head of Operations & Governance. 9 The Register shall be open to inspection by any person in respect of whom there is an entry in it but by no other person.
- 10 Any person to whom Regulation 9 applies may obtain a copy of his or her entry from the Head of Operations & Governance.
- 11 Conflicts of Interest will be dealt with through the Conflict of Interest Policy

Contents of TTE Form RBI.1

- 1 forenames and surnames in full
- 2 address
- 3 status or position in Table Tennis England
- 4 occupation
- 5 business interests
- 6 business interests of any close relation (e.g.: spouse, domestic partner, child, parent, sibling)
- 7 date on which form signed by person registering
- 8 a copy of Regulation 9.