

EXTRAORDINARY GENERAL MEETING 26th January 2021: AGENDA ITEM No.2

REPORT of the STANDING ORDERS COMMITTEE

1. AGENDA

1.1 The order of business will be as per the agenda.

2. STANDING ORDERS (Agenda Item 3)

2.1 Standing Orders are similar to those used for the July Zoom AGM version but with SO 10 (Card Vote) reinstated and SO 13 amended from 'Tellers' to 'Scrutineers' to accommodate the revised 'card vote' procedure in force for this meeting.

3. APPOINTMENT OF SCRUTINEERS

3.1 Scrutineers will be appointed to validate and count card votes (Poll) submitted electronically by email.

4. DEBATING PROCEDURE

4.1 This being a virtual EGM, the opportunities for putting questions and expressing views will need to be carefully managed, members are therefore reminded of the need to be concise when contributing, and to conclude their contribution as quickly as possible.

5. COUNTING OF CARD VOTES

5.1 All card votes will be submitted electronically and will be validated and counted by the appointed scrutineers.

6. BUSINESS CONDUCTED

6.1 Members of the SOC have remained in close contact through email/telephone/Zoom and have corresponded with Table Tennis England, as necessary within a tight timeframe. We were belatedly consulted over the Meeting Notice/agenda, the appointment of scrutineers and who should act as Chair in this particular circumstance. We have also been involved in agreeing the Proxy and Poll Vote procedures to be adopted for this EGM.

6.2. Representations were made over the Poll Vote arrangements and the deviation away from the normal practice of voting at the end of each resolution. But at the end of the day, we had to concede that in these very unusual and complex circumstances, the method proposed of electronic votes being cast on one form/email was the only acceptable practical solution in the time available.

6.3. In view of the complexity of validating and counting the electronic card vote in these COVID-19 conditions and the timing of the meeting, it was accepted that the declaration of the ballot results would have to be delayed by up to 48 hours.

6.4. The Standing Orders have been amended to reflect the nature and constraints of conducting a General Meeting via Zoom.