



7759/0721/AGM

18<sup>th</sup> February 2021

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Table Tennis England  
Bradwell Road,  
Loughton Lodge,  
Milton Keynes,  
Buckinghamshire,  
MK8 9LA

**To: Every Individual Company Member, County Representative Company Member and League Representative Company Member.**

Dear Member,

**ETTA Ltd, Annual General Meeting - Saturday 17<sup>th</sup> July 2021**

The next Annual General Meeting is scheduled for Saturday 17<sup>th</sup> July 2021 and venue arrangement will be confirmed nearer the time.

Voting Members have the right to submit propositions to the AGM. Those propositions can come in two different forms – special resolutions to amend the articles of association (requiring 75%) and ordinary resolutions on other matters (requiring a simple majority).

The time table for submitting propositions is as follows:

1. Submission of propositions by 2<sup>nd</sup> April 2021 (**please see note 1 below**)
2. Distribution of propositions to the members by 30<sup>th</sup> April 2021
3. Submission of amendments to propositions by 25<sup>th</sup> May 2021
4. Distribution of AGM notice (including any special and ordinary resolutions) by 18<sup>th</sup> June 2021 (**please see note 2 below**)
5. Annual General Meeting – 17<sup>th</sup> July 2021

All propositions and amendments to propositions must be received at the above registered address or preferably via email to [victoria.wiegleb@tabletennisengland.co.uk](mailto:victoria.wiegleb@tabletennisengland.co.uk) by the dates set out above.

Yours faithfully,

Joanna Keay-Blyth  
*Head of Operations & Governance*



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[www.tabletennisengland.co.uk](http://www.tabletennisengland.co.uk)

Table Tennis England is a trading name of English Table Tennis Association Limited, registered in England at Bradwell Road, Loughton Lodge, Milton Keynes, MK8 9LA. Registered in England Company number 04268058



### **Note 1:**

#### **Propositions relating to the Articles**

1. Please note that where the proposition relates to an amendment to the Articles, the Rules Committee will review propositions (and any amendments to propositions) received to ensure compliance with the Government's Code for Sports Governance ('Code') and its accompanying guidance and consistency with the rest of the Articles. Professional advice and/or Sport England's opinion may be sought.
2. Where similar or conflicting propositions have been received, the Rules Committee will endeavour to resolve this with the members who submitted the propositions. Where agreement cannot be reached then the Rules Committee will make a recommendation to the Board which they can approve or reject.
3. Where there is no conflicting proposition the Rules Committee will recommend to the Board which changes they propose should be presented to the members. The Board may only reject these amendments if they believe they are not Code compliant. In the case of any disagreement as to the wording of the special resolutions the Board's decision will be final.
4. The Board may reject resolutions on the grounds of these being illegal, vexatious, irrelevant or non-compliant with the Code.

#### **Other propositions**

5. Where there are any conflicting propositions, the Board will endeavor to resolve the wording of the ordinary resolution with those that proposed them, provided that the final wording of the resolution is at the discretion of the Board.
6. Provided the propositions are not in the reasonable opinion of the Board illegal, vexatious, non-Code compliant or irrelevant the Board will agree the final wording of a suitable ordinary resolution to reflect the proposition, for inclusion in the notice of the AGM.
7. The Board has the right to amend propositions where similar or conflicting propositions are received, the Board having used reasonable endeavors to communicate with proposers, with the aim to provide a consolidated proposition or putting forward one of the propositions to members (whichever is more appropriate in the circumstances and in the reasonable opinion of the Board).

### **Note 2:**

No amendments can be proposed to special resolutions once the notice has been sent out due to the constraints of company law.



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