

# Candidate Briefing Document

CEO

Table Tennis England



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# About Table Tennis England

Table Tennis England is the governing body for table tennis in England, responsible for representing, co-ordinating, administering, marketing and developing the sport. It exists to create and support opportunities for everyone to enjoy and achieve in table tennis.

The sport of table tennis in the UK has a marvellous growth opportunity in front of it, which includes potential hosting of major world events, broad participation developments and a thriving membership base.

The organisation has a major funding stakeholder, Sport England, and derives further income from membership subscriptions and sponsors. The combined turnover is around £4 million per annum.



## Our Values

- Respect
- Ambition
- Inclusion
- Teamwork
- Focus
- Excellence

## Staff Structure

- Link: [Staff Structure](#)

# Opportunity

## CEO Core Responsibilities:

- Developing the growth of the sport including the brand, marketing and digitisation opportunities
- Influencing, developing and driving the strategy in conjunction with the Board
- Providing the necessary collaborative and empowering style of leadership to get the very best from the management team
- Developing the ideal organisational structure and ensuring that Table Tennis England optimises the continued development of each member of staff
- Playing a visible role and openly communicating with members and key stakeholders within the sport, including understanding the needs of clubs, players, coaches and volunteers
- Maximising the impact of what Table Tennis England does on behalf of its members, including representation and ensuring higher visibility
- Working with Sport England and other NGBs to stay abreast of best practices in sport management and governance
- Leading the relationships with key funding bodies to include the preparation and submission of high-quality funding applications to maximise investment into the sport
- Working with the Performance Director to develop performance and talent pathways within the sport to help foster future elite level success
- Overseeing the project management with UK Sport to help Table Tennis England host future major events

- Assisting the participation and delivery team with the strategy of growth in the size and breadth of the sport by continuing to develop the excellent accessibility that table tennis provides
- Working collaboratively with other NGBs and your wider peer group to continue to maintain best practice operations
- Ensuring the sport is inclusive and that inclusivity and diversity are continually developed throughout the work of the sport
- Attending and presenting at board meetings, keeping the Board members informed of progress with an open communication style



## Person specification

- Substantial experience of motivating, leading and managing a high quality, multi-discipline professional and volunteer team in a customer or membership-focused environment is essential
- A collaborative and empowering leadership style with a sound knowledge of typical priorities within a National Governing Body
- The skills and ability to use your experience to continually improve and develop members of the senior management team
- Strong project management skills and excellent financial awareness, with a proven ability to control budgets and forecasts is essential for this role
- Ability to drive change to take the sport through a new era, whilst taking the broader membership and stakeholders with you through considered consultation and communication
- A strong understanding of producing funding applications and maximising public funding for the sport
- Commercially astute with a comprehensive understanding of sponsorship and how to develop a strategy to enhance the partnerships potential for the organisation
- Experience of developing a brand and a good understanding of how digital transformation can enable efficiencies and generate commercial opportunities



# How to Apply

Please submit a CV along with a covering letter stating your interest in the role and relevant experience to the required criteria.

Please email: [daryl.mason@hartmannmason.com](mailto:daryl.mason@hartmannmason.com)

If you would like a discussion regarding the role in the first instance, please email Daryl Mason.

Table Tennis England welcome applications from all sections of the community, regardless of age, race, colour, sex, marital status, religion, ethnic origin, nationality, disability or sexual orientation.